

ARKANSAS NURSES ASSOCIATION

POLICY/PROCEDURE: FORMATION OF A CHAPTER

POLICY:

Members of the Arkansas Nurses Association (ARNA) in a local area of an ARNA Regional may form a regional chapter if they meet the required formation conditions.

PROCEDURE:

1. The ARNA members wishing to form a chapter have identified the person who has agreed to serve as chapter coordinator.
2. The initial chapter coordinator has submitted a letter of intent to the appropriate ARNA Regional Director.
3. The ARNA members forming the chapter have all read, discussed and completed fully the *ARNA Chapter Formation Request Form*.
4. The initial chapter coordinator shall submit any additional information requested by the regional director before action is taken by the ARNA Board.
5. The regional director shall make recommendations to the ARNA Board for their final approval.